[Company or name]
[Street and no.]
[Postcode Town]
[Phone] · [Email]
VAT no.: CHE-[___.___.___] MWST

[Customer ’ s company]
[Attn. Name]
[Street and no.]
[Postcode Town]

Invoice

Invoice number	[2026-001]
Invoice date	[DD.MM.YYYY]
Date or period of supply	[DD.MM.YYYY]
Customer number	[if any]

No.	Description	Qty	Unit	Price CHF	Amount CHF
1	[Description of the service]	[1]	[hrs]	[0.00]	[0.00]
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

Total excl. VAT		CHF [0.00]
VAT	8.1%	CHF [0.00]
Total incl. VAT		CHF [0.00]

Payable within 30 days to the account:
IBAN [CH00 0000 0000 0000 0000 0], in the name of [Company or name], [Bank]
Please quote the invoice number with your payment.

Thank you for your business.